



**OUR LADY OF BETHLEHEM SCHOOL AND CHILDCARE
REGISTRATION AND AGREEMENT TO PAY TUITION**

Submit this completed form, along with a completed "Application" form and payment method, to place your child on our roster.

Child's Last Name _____ First Name _____ Middle Initial _____ Suffix _____

Nickname: _____ Birth Date: _____
(How you prefer we address your child i.e. William "Billy")

Check any that apply:

- Totally Terrific Twos (TTT)**
Class held TR 8:45-11:15 am; Class maximum = 12
- Morning Pre-Kindergarten (AMPK)**
Class held M-R 8:45-11:15 am; Class maximum = 20
- Half-Day Kindergarten (HDK)**
Class held M-F 8:45am-12 pm; Class maximum = 25*
- Infant and Toddler Care (IT)**
Open M-F 7am - 6pm
- Summer Program (SUM)**
June 3 through August 16, 2019
- Preschool (PS)**
Class held TWR 8:45-11:15 am; Class maximum = 16
- Afternoon Pre-Kindergarten (PMPK)**
Class held M-F 12:30-3 pm; Class maximum = 20
- Full-Day Kindergarten (FDK)**
Class held M-F 8:45 am-3 pm; Class maximum = 25*
- Childcare (CC)****
Open M-F 7am - 6pm

*Half-day and full-day students are in the same classroom, for a total class maximum of 25.
**Childcare is a year-round program that includes the academic year and subsequent summer program.

We agree to be responsible for and pay tuition to Our Lady of Bethlehem School and Childcare (OLB) for any program(s) in which our child(ren) is enrolled. School tuition will be paid in one lump sum in July or in 10 equal payments beginning in July and ending in April. Infant and Toddler Care, Childcare and Summer Program tuition will be paid each week by check or cash or monthly by debit/credit card.

We understand and acknowledge that OLB's charter and licensing guidelines regulate the number of teachers and other personnel to be employed based on physical building space and the number of students. For these reasons, the openings in each program are limited. Our Lady of Bethlehem School and Childcare incurs fixed costs for the operation of its programs throughout the year and therefore, must guarantee certain expenses, including employee salaries. If a class maximum is reached, a wait list for an additional class(es) may be established or an additional staff member may be employed to admit additional students.

In the event it becomes necessary to withdraw our child before the end of a program(s), School tuition through the end of the month of the withdrawal, Infant and Toddler Care or Childcare tuition for four weeks upon notice of the withdrawal, and Summer Program tuition through the end of the program, will be assessed and is our financial responsibility.

The fees below are non-refundable for any reason.

- School (TTT, PS, AMPK, PMPK, HDK or FDK) \$ 150.00 yes no
(Fee is applied to annual tuition.)
- Infant & Toddler Care (IT) or Childcare (CC) \$ 100.00 yes no
(Fee is assessed annually based on start date.)
- Summer Program (SUM) \$ 100.00 yes no

By signing below, we agree to the terms presented in this registration, including financial responsibilities.

Parent/Guardian Names and Relationship to Child (printed):

Parent/Guardian Signatures (both must sign):

Date of Form Completion: _____

We give permission to use our debit/credit card to pay for the following (check any that apply):

- Registration fee(s) Child's full school tuition (charged in July) Child's monthly school tuition payments (charged 1x/month July-April)
- Child's weekly IT/CC payments (charged approx. 1x/month) &/or SUM payments (charged 2-3 times June - August)

Check/cash enclosed Visa Master Card Discover Amer. Express
check# _____

Debit/credit card number: _____ Exp. date: _____ Signature code: _____

Billing address associated with card: _____